"We educate leaders with holistic characteristics to serve the global community"

WHY MICRO-CREDENTIAL

- Tuition Fee (For 1 Module) Only RM630
- Experienced lecturers from Universiti Utara Malaysia
- Teaching and learning in the Malay language Weekend classes only
- Course duration is only **1 MONTH**
- **HRDF** *Claimable* under the SBL scheme
- Classes are conducted **ONLINE**





Micro Credential in Computer Application





EFMD BACHELOR

Амва

SETARA

AACSE

(Context

Course Topic

- Introduction to Information Technology
- Introduction to Internet
- Introduction to Word
 Processing
- Introduction to Spreadsheet
- Introduction to Microsoft
 Excel software
- Introduction to charts and graph
- Presentation Applications: Microsoft PowerPoint

JANGAN TUNGGU LAGI !! SEBARANG PERTANYAAN SILA HUBUNGI:



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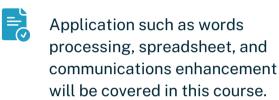
Micro Credential



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Course Synopsis

This is an introductory course targeting to create awareness on various popular computer applications which are being used in organizations.



In addition, the students will also be exposed to the methods in converting data to charts and graphs, preparing presentations, and presenting data. Besides using Internet applications, the students are required to build and maintain simple web pages.