



APPLICATION FOR CHANGE PROGRAMME

SEMESTER: _____ SESSION: _____

INSTRUCTIONS

To Applicant

Please complete section A and submit this form to the Dean of Academic of the College for releasing and accepting purposes.

To Dean (Academic) of the Releasing College

Please complete section B and submit this form to Dean of Academic the accepting College.

To Dean (Academic) of the Accepting College

Please complete section C and return this form to the Academic Office.

Note

This application is valid for applicant who is registers within the first regular semester of his/her studies

Applicant is also required to pay RM200.00 to change programme.

SECTION A

(To be completed by applicant)

1. Name:	2. Matric No.:
3. Mailing Address:	4. Telephone : Home : Office : Mobile :
5. Centre :	6. e-mail :
7. Current Programme:	8. New Intended Programme:
9. Current Structure of Study: <input type="checkbox"/> Coursework <input type="checkbox"/> Coursework and Thesis/Dissertation <input type="checkbox"/> Research	10. New Structure of Study: <input type="checkbox"/> Coursework <input type="checkbox"/> Coursework and <input type="checkbox"/> Research
11. Mode of Study: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	12. Sponsorship :

13. Reasons for Change of Programme:
(Please use additional paper if necessary)

14. Applicant's Signature :

Date :

SECTION B

(To be completed by the releasing College)

Comments of the Dean of Academic

Recommended

Not Recommended

Signature and Stamp : _____ Date : _____

Name : _____

SECTION C

(To be completed by the accepting College)

Comments of the Dean of Academic

Recommended

Not Recommended

Signature and Stamp: _____ Date: _____

Name : _____

FOR OFFICE USE

Date Received : _____

Processing Date : _____

Signature and Stamp : _____